



SCHOOL DAY

8.10	Main gate and playground gate unlocked
8.20	Side gate by Year 6 unlocked – children filter into classrooms
8.20 - 8.30	Early morning activities
8.30	Side gate locked. Register taken. Any pupils arriving after this time must enter and sign in via Reception and will be considered late unless a valid reason.
8.35 – 12.00	Lessons 1, 2 and 3
10.15 – 10.35	Whole School Assembly
10.35 – 10.55	Morning Break – Whole School
12.00 - 12.50	Lunch
12.50	Afternoon registration
12.50 – 13.05	Whole School Reading Time
13.05 – 15.00	Lessons 4 and 5
14.55	Side gate unlocked
15.00	End of School Day
15.10	Side gate locked
Office hours:	
8.20	Reception opens
4.00	Reception closes

Calls go through to answerphone at busy times and outside the above office hours.